

- For International Students -  
Saitama University International House  
Open for Application: September Admission 2022

Saitama University is pleased to offer International House (I-House) residence to the applicants based on the following requirements.

I) Eligibility requirements

Only applicants who meet all the following criteria will be considered:

1. International students scheduled to enroll at Saitama University as of October 1, 2022.
2. Someone who does not exceed the standard course duration of the enrolled program as of October 1, 2022.
3. Someone who does not plan to take leave of absence from Saitama University as of October 1, 2022.
4. If the applicant has already been residing in Japan before October 1, 2022, he/she must not exceed the duration of living in I-House for a total of one year. However, someone may apply again only when his/her academic status changes. (Ex: Doctoral course student may apply again even if he/she had lived in I-House for one year during his/her Master's course.)

II) Period of residence

Date of moving-in : September 22 (Thu), 2022

Date of moving-out : March 3 (Fri), 2023

The extension of residence until August 18, 2023 will only be permitted if there are rooms available in the first and second terms of 2023 FY.

III) Required documents

(1) Form 1-1

(2) Form A

(3) Copy of student ID card or Acceptance Letter from Saitama University

※Please fill in your relevant information as of October 1, 2022

IV) Application

1. How to apply

Submit the application documents, titled "【Application】 I-House", by email to the below.

[ihouse@gr.saitama-u.ac.jp](mailto:ihouse@gr.saitama-u.ac.jp)

2. Application period

**From June 24 (Fri), 2022 to July 25 (Mon), 2022**

V) Screening

1. Priority is given to the applicants who live outside Japan before October 1, 2022.

2. As for the applicants who have already lived in Japan, the priority will be given only if they are in their final academic year of their enrolled programs. Financial situations of the applicants will be considered.
3. Someone whose academic status changed is eligible to apply again even if he/she had lived in I-House for a total of one year. However, the priority will be at the lowest.

#### VI) Result of application

##### 1. Result due date

Middle of August 2022 (scheduled)

##### 2. Announcement

The result will be sent to the email address written in the application form.

#### VII) Available rooms

##### 1. Types of rooms

There are 3 types of rooms; SINGLE ROOM (1 room), COUPLE ROOM (1 large room or 2 rooms) and FAMILY ROOM (3 rooms).

##### 2. Furnishings and appliances

###### (1) SINGLE ROOM (permitted only for applicants)

Equipment	gas stove top, toilet, shower room
Furniture	bed, mattress, wardrobe, desk, desk light, chair, curtain, Wi-Fi, cupboard
Appliances	Refrigerator, air conditioner

###### (2) COUPLE ROOM (permitted for applicants their spouses, and their children)

Equipment	Gas stove top, toilet, shower with bathtub
Furniture	2 Beds, 2 mattresses, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain, chest, dining table, dining chairs
Appliances	refrigerator, air conditioner, washing machine

###### (3) FAMILY ROOM (permitted for applicants, their spouses, and their children)

Equipment	gas stove top, toilet, shower with bathtub
Furniture	2 beds, 2 mattresses, wardrobe, desk, desk light, chair, book shelf, cupboard, shoe cabinet, curtain, chest, dining table, dining chairs, double decker bed
Appliances	refrigerator, air conditioner, washing machine

Laundry room (Washing machine: 200yen/use, Drying machine: 100yen/20minutes)

1 <sup>st</sup> building	2 washing machines, 1 drying machine
2 <sup>nd</sup> building	3 washing machines, 2 drying machines
3 <sup>rd</sup> building	4 washing machines, 2 drying machines

### 3. Rates & Fees

Room Type	Rent (Monthly)	Administration Expenses (Monthly)	Reserved fund for cleaning fees when moving out (Monthly)	Room cleaning fees (Charged when moving out)
SINGLE	¥12,000	¥12,900	¥12,000	¥37,000~40,000
COUPLE	¥24,000	¥13,500	¥14,000	¥52,000~57,000
FAMILY	¥30,000	¥18,000	¥16,000	¥71,000~76,000

- (1) Reserved fund for Cleaning fees when moving out will be charged for the first 5 months. Lump sum payment is not accepted.
- (2) At the time of moving out, the cleaning fee is collected from the Reserved fund for cleaning fees, but if you and your family members break or defile the room while using it, additional payment may be required to restore the current situation.
- (3) Electricity, gas, water and telephone will be charged according to the amount used.
- (4) In addition to the above, optional bedding sets rental is available as follows:  
¥3,700 per month  
Bedding sets include: a pillow, a pillowcase, a mattress pad, two bed sheets, a blanket, and a comforter
- (5) Rates and fees are subject to change.

### VIII) Remarks

1. Since the number of rooms is limited, not all applicants will be permitted. Applicants may not request to choose buildings or types of rooms.
2. The size and layouts of the same room types are different in each building. Once the room is assigned, you may not request for any changes.
3. Regardless of your actual move-in date, the fee will be charged from the move-in date stated in "II) Period of residence".
4. Even if you stay for one day, you will need to pay the monthly rent. However, when the period of permission is less than 15days, the Monthly rent and Administration expenses will be half of each.
5. We do not keep your luggage prior to your check-in day. Please check-in with your luggage.
6. The number of rooms in the International House is limited, and we cannot accept any change of room type after the decision has been made unless there are special reasons. If you wish to cancel the room of I-House, please let us know as soon as possible.
7. Residents are not allowed to enter any other residents' rooms or let other people into your room after 10 PM. No one except the I-House residents may stay overnight in I-House. This includes the residents' friends, parents and siblings. If you are considering to bring and live with your spouse and children together in I-House, please be sure to write on the application form.

#### CONTACT

Office of International Affairs, Saitama University

TEL : 048-858-3028

E-mail: ryugaku@gr.saitama-u.ac.jp